# Innovation Meeting Agenda

Time & Date:
Location:

## Members

| Name | Title | Department | P | A | N | T |
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*P = Present  A = Absent  N = Note Taker  T = Timer*

## Agenda

| Time | Item for Discussion | Lead Person |
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| | **Review and Update: Innovation Programs List** | |
| | **Review and Update: Policy Reviews List** | |
| | **Review and Update: Process Evaluations List** | |
| | **Review and Update: Training Plan** | |
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## Action Items

| Due Date | Action Item Description | Assigned To |
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